

# **DIRAUX NOTES**

## **A Publication of the 13<sup>th</sup> District Auxiliary Office**

### **JULY 2005**

#### **FROM THE DIRECTOR**

LCDR Kelly A. Boodell

**Suitability Determination DO PSI Packages** Well all the DO PSI packets have been received for the month of June and those that were complete were forwarded to SECCEN. For the past three months (Apr, May, & Jun) we have not met our quota of 20 per month. For June 31 DO PSI packets were received and 38.7 % had to be returned to the member for corrections or were incomplete. A break down by Div of percentage of returns for June is as follows: Div 1: 50%; Div 2: 50% Div 3: 0%; Div 4: 14%; Div 5: 66%; Div 7: 50%; Div 8: 33%; Div 10: 0%; Div 11: 50%. I can not stress the importance of communication with your flotilla members as to what is required. Please make sure they have the check sheet and that they read it before sending in their PSI. ALL questions on the SF-86 MUST be answered. Each question must be answered specifically as possible. If it asks for month/year give a month/year; if it asks for a month/day/year give it that way. You only need to go back 7 years, but please do not leave breaks in those 7 years, the years must be consecutive. Copies of Birth Records or Passport pages are being sent in WITHOUT the required USCG AUXILIARY/SECCEN- Verification of U.S. Citizenship forms. These forms must be verified by the FC/VFC, FP Tech or PS Officer so that originals do not need to be sent in; an individual can not verify his/her own and it should not be a husband or wife who makes verification. The time is rapidly approaching when members who have not submitted their paperwork will be disenrolled. Those who have not submitted their paperwork will not be eligible for nomination for election. This is only two to four months away.

The hardest part is getting started; I know, for I too was a procrastinator. If your reasons are philosophical, then so be it, move on; but if you like the Auxiliary and what it stands for, don't lag behind because you think it is too hard. The system is working and we have people eager to help. DO IT NOW! If you are waiting on a package for a new member that is more than 60 days old, please have your FC contact Charles Claytor by email.

**Boating Safety Classes** My office has received over 30 calls this month alone from people looking to take a boating safety class. There aren't ANY scheduled!!! I know you know this, but if we do not meet the needs of our customers, they will go somewhere else! This is not a new issue; maybe a new way to look at this problem is necessary. The public wants to take classes when you are out on the water. How are we going to correct this gap? This happens every summer when the inexperienced boater purchases that boat for the first time! Help! Can your flotilla think of a way to solve this problem????!!

**No Blue Lights on CG AUX facilities:** The Spring 2005, Vol. 32 No. 1, issue of the Navigator published a picture on the inside back cover that I find disturbing. The full-color photo shows an Auxiliary facility on patrol with a crew in uniform, patrol signs and operational ensign displayed and a law enforcement blue light. The vessel is on patrol in Sandy Hook Bay. This picture concerns me for several reasons: it is a violation of the Auxiliary Manual (COMDTINST M16790.1F), Operations Policy Manual (COMDTINST M16798.3E) and the Navigation Rules. The Auxiliary is NOT a law enforcement organization. We must protect the image that we project to the public so that they will continue to think of us as a safety minded organization. I am confident that this practice is not happening in our district. However, if it is, please report this to me immediately.

**Operations Polo Shirt (optional uniform item):** The Auxiliary Operations Polo Shirt will be made available as soon as the purchasing process has been finalized and will be an alternative to the Coast Guard Working Blue Uniform and the Operational Dress Uniform (ODU). The dark blue polo shirt shall be worn with a commercially procured trouser that matches the color of the polo shirt as closely as practical. The pants may be a utility trouser but shall NOT be jeans. They will be full cut, straight hanging and without cuffs. The black safety boots, plain unadorned white or black clean tennis shoes or the brown boat shoes may be worn with this optional uniform. The cardigan sweater (while indoors or on a CG facility), wind breaker, work jacket, all weather parka, reefer coat or trench coat are authorized as an outer garment with this optional uniform. NO logo, patches or insignia of any type may be worn on the polo shirt. NO nametapes or nametags may be worn on the polo shirt. Again, this item will be made available as soon as the purchasing process has been finalized. This will provide an alternative for members who do not have the appropriate physique to wear the ODU's (unable to fit STD sizes).

**America's Waterway Watch:** 13th USCG District States of Washington, Oregon, Idaho and Montana - State Boating Safety Sites now up and running on the Americas Waterway Watch Website. <http://www.americaswaterwaywatch.org/links.htm> [http://www.americaswaterwaywatch.org/state\\_boating\\_departments.htm](http://www.americaswaterwaywatch.org/state_boating_departments.htm) The State Boating site links for District 13 are now up and running on the National "America's Waterway Watch" Webpage. The Coast Guard and local authorities want the public involved in securing the homeland. Actions by vigilant boaters can serve as a deterrent to a would-be terrorist. This program is not designed to make a recreational boater a law enforcement officer nor is it designed to make them paranoid about everyone. It is designed to educate, to add another layer to a plan and to detect and counter people and organizations that may wish to do us harm.

**The AUX 800 Number:** The phone number is 1-800-982-8813 x7020 and it picks up after 4 rings and will be checked a few times a week. The message on it is: You've reached the U.S. Coast Guard Auxiliary - 13th District which covers the states of Idaho, Montana, Oregon and Washington. Please leave us a message if you are interested in a vessel safety check, a boating

safety class, or to join the Coast Guard Auxiliary. We will get back to us as soon as possible. You can also visit our website at <[file:///\\www.d13cgaux.org](http://www.d13cgaux.org)> [www.d13cgaux.org](http://www.d13cgaux.org). And, remember to wear your lifejacket!!!

**SAMA:** Standard Auxiliary Maintenance Allowance!! The switch was turned on June 1, retroactive to May! All Patrol order reimbursements will include SAMA, until the money runs out. We are going to watch it closely to try to catch any errors or problems early. Once we are confident that the formulas and algorithms are correct, the retroactive payments will be made. I will let you know when that occurs. Keep your fingers crossed!

## FROM OPERATIONS AND TRAINING

CWO4 Paul Bellona

**AUXILIARY OPERATIONS POLICY MANUAL:** Although this manual is not going to be sent out as a printed copy, it is advised that all Auxiliarists in Operations read it, so they know what is in it. There are a lot of new policies and some of the older ones were revised and updated. There is good information provided in all the Operational Programs which Auxiliarists should be aware of. A copy of this manual does not need to be carried on facilities, unless you would like too.

**PATROL ORDERS:** Per the new Auxiliary Operations Policy Manual, new minimum Crew Standards were published and you must have the required amount of qualified crew on board to conduct the patrol. If there are insufficient crewmembers on board, then the patrol will not be reimbursed when it is submitted for reimbursement, unless there is a written waiver in writing from the Sector. Very few waivers are being given out by any of the Sectors/Groups on these Crew Standards and the ones that are, will be temporary. **Crew Standards:** <26' – 1 Coxswain and 1 Crew, 26' < 40' – 1 Coxswain and 2 Crew, 40' < 65' – 1 Coxswain and 3 Crew, 65' and over – 1 Coxswain and 4 Crew.

**CREW FATIGUE:** Crew Fatigue Standards have been published in the new Auxiliary Operations Policy Manual and this is not a new concept and has been out for some time, although it has not been enforced on the Auxiliary side of the house. These fatigue standards were put out for the safety of our boat crews, both Active, Reserve, and Auxiliary. These crew fatigue standards can be waived by the Order Issue Authority on a case by case basis by requesting it.

**OPERATIONS:** Upcoming Operations in D13 that Auxiliarist can get involved in include: Columbia Cup Hydroplane Races in Kennewick, WA 28-31 July, Sea Fair Hydroplane Races in Seattle, WA 4-7 August, Sea Hawk Exercise in Port Hadlock 10-18 August.

**PPE (PERSONAL PROTECTIVE EQUIPMENT):** (1) More PPE is available at DIRAUX. Look at FEBRUARY DIRAUX NOTES on procedures to request PPE and I will bring it out to the Division and Area meetings. I will only issue PPE out only to those attending since I need the AF-538 Form filled out & signed. You can make other arrangements with me in advance of the meetings, to have someone else pick up your PPE they will have to have your signed & completed paperwork with them. (2) There has been important safety information put out on the MCMurdo Personal EPIRB (PEPIRB) that you must read so that you are aware of all issues regarding the EPIRB. Please check the maintenance card so that you will receive important safety information regarding simple changes you need to make to ensure safety and that it works properly. Go to [http://www.cgaux.info/g\\_ocx/cginfo/pepirb.pdf](http://www.cgaux.info/g_ocx/cginfo/pepirb.pdf) to make a copy of the maintenance card or there is information on the D13 Auxiliary Web site under Operations on this.

**COAST GUARD PROTECTIVE CLOTHING POLICY:** Anti-exposure coveralls MUST be worn when water temp is less than 60 degrees, (dry suits under 50) unless there is a waiver from the Order Issuing Authority. **Auxiliarists are required** to follow this policy, which is provided in great detail in the FEBRUARY DIRAUX NOTES. We will continue to enforce and stress this policy. If you would like a demonstration of proper wear we can put on a Dog & Pony show on this and other PPE issues at Division and Area meetings if you let us know!

## FROM THE OFFICE MANAGER

SK1 Holly Boehme

**TRAVEL CLAIM AND PATROL CLAIM STATUS:** The Coast Guard has some new websites that will give you all your travel and patrol order information. For travel claims go to [https://www.fincen.uscg.mil/secure/TP\\_menu.htm](https://www.fincen.uscg.mil/secure/TP_menu.htm) you will enter your social number and your name. From this site you can also get your travel claim breakdown, which is what was paid on it. Please wait at least 2 to 3 weeks before checking the status of your claim. For Patrol Orders go to [https://www.fincen.uscg.mil/aux\\_reports.htm](https://www.fincen.uscg.mil/aux_reports.htm) go to Web Applications in the top right corner, then Auxiliary Applications then to Auxiliary Reimbursement, you will need your Patrol Order number that starts with 27. Please, please, please submit your Travel Claims and Patrol Orders 3 days after the event. The dollar budget for the Auxiliary Office is extremely tight. When a travel order or patrol order is issued, it's like the government writing a check. If a claim is not filed the check stays open in the account and the money stays tied up. We all know that in the government its use it or lose it. If we don't use our money, it goes away. So if you don't submit your claim the money stays tied up and could be lost. I have just recovered over five thousand dollars in unclaimed claims. If you are not going to submit a claim, email me. The AUX office cannot afford to have open claims sitting on the books. In the long run this hurts you the AUX member as once the money is tied up, we can't issue orders for other needed patrols. Send in your claims, tell other members to send in their claims. This is very important to our office and to you. We had to stop operations last year because we ran out of money. Some of that money was tied up in claims. Three (3) days after your event, please submit your claim or email me stating you will not be submitting a claim.

Kelly Boodell and Paul Bellona have gone to great extremes to get the AUX programs funded, but it only works if the claims are submitted. Reminders: AUX Patrol Orders DO NOT GET SENT TO DIRAUX. The patrol orders get sent to the issuing office, which is on the top of the patrol order. Now have a great summer, be safe and submit your claim.

## AUXILIARY ADMINISTRATIVE ASSISTANT

Mr. Charles K. Claytor

**MEMBER CHANGES:** Please ensure that you inform DIRAUX of Member information changes by submitting an ANSC 7028, CHANGE OF MEMBER INFORMATION. It is still the responsibility of your IS officer to enter the information into AUXDATA, but this form allows your DIRAUX to make changes elsewhere.

**CURRENCY MAINTENANCE:** Unfortunately, we are still receiving currency maintenance forms with the following errors: 1) Not signed by the SO-IS for that division. 2) Tasks have not been entered into AUXDATA by the SO-IS. 3) Coxswain or Crewmember has not completed 8 hours underway in the appropriate position, which is Lead or Non-Lead. As a reminder, Auxiliaries in REYR must complete all REYR tasks before being re-certified. Once we have re-certified the REYR'd Auxiliary, they can then complete their currency maintenance for the current year. Finally, please be sure to use the new 2005 form for currency maintenance. All out-dated forms will be returned.

**NEW MEMBER APPLICATIONS:** Within the next couple of weeks, Flotilla Commanders will receive envelopes which contain 3 complete new member packages (minus photo ID) and an example of how to complete the new member package. Please ensure that the appropriate recruiter for your flotilla receives the information provided. You can of course make copies and distribute as you see fit. We cannot process an application unless the package is complete. This includes the photo.

**REQUESTS FOR CERTIFICATION:** Please remember to use the appropriate chain of command when requesting certification for Operations, Examiner, and Instructor certification. If you take an on-line course, for example, INSTRUCTOR ON-LINE COURSE, that alone does not qualify you for Instructor. However, the results should be forwarded through the appropriate channels and they will request certification once all other requirements have been met.

**FACILITY INSPECTIONS:** Please insure that your facility inspections use the correct forms and are completed filled out. We are simply getting to many inspections missing such things as LAT/LONG, boxes not checked, missing signatures, incorrect value totals, and the list goes on. We will do everything we can at this end to avoid returning the form to you, but expect a phone call if something is amiss.

**NEW MEMBER PSI:** SECCEN is speeding up the new member PSI process. We have actually received some approvals in less than 45 days. However, the average seems to be right around 60 days. We still have some members that are rather outdated, but their applications were processed prior to submission of the new US Citizenship Verification form. We are continually monitoring their progress with SECCEN.

**C SCHOOL REQUESTS:** All requests for C schools must be submitted on an ANSC 7059 (Short-term Resident Training Request). Please be sure that you meet all the requirements before submitting your request. Waiver of the requirements can be made by contacting CWO4 Bellona. He must approve all requests for waiver of requirements.

## FROM THE MEMBER STATUS SECTION

Ms. Shirley Blanchett

**Submitting ID card Information:** ID card photos can be e-mailed to DIRAUX as long as the supporting ID card form is faxed to (206) 220-7084 on the same day. Please make sure the pictures are in J-PEG format with a red background. Make sure each photo is identified by name or EMPLID and flotilla number. The member photo needs to be in uniform, (light blue shirt), with no hat. All information on the ID card forms must be filled out. If you choose to e-mail the photos to DIRAUX they can be sent to: [d13-pf-dirauxid@uscg.mil](mailto:d13-pf-dirauxid@uscg.mil) It is a regulation that all Auxiliaries have an ID made.

**Transfers:** Auxiliary members who have received the new version of the Auxiliary Member ID card need not send back their ID cards when they are transferring from one flotilla to another within District Thirteen. This is because the new cards do not have the member's flotilla number printed on them. Please continue to relinquish your ID card when transferring to another Coast Guard District.

**CG Day Picnic:** The annual CG Day picnic, (215<sup>th</sup> birthday), is slated for 4 August 2005 at Shoreline Park (American Lake), Ft. Lewis Army Base. The time of this year's premier D13 morale event will be 1100 – 1500 hours. The directions (Northbound or Southbound): Take exit 120 off I-5 (Ft Lewis/North Ft. Lewis). Follow signs to North Ft. Lewis. Go through the gate, (have ID cards available). After passing through the gate take a right at the first light (San Francisco Ave). Follow the road to the left and take a right at Shoreline Beach Drive. Shoreline Beach drive leads directly to Shoreline Park. You are there! Ticket prices are: \$5.00 for Auxiliary adults and dependents 13 years and older, \$2.00 for dependent children ages 6 to 12 years old, Free for all children 5 years and under, \$9.00 for guests.

**Coast Guard Day Picnic Flyer:**

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